

## **1. Register name**

Hamina Christmas Lights Competition Participant Contact Register

## **2. Registrar**

The municipality of Hamina  
Puistokatu 6, 49400 Hamina  
Business ID 0242496-6  
phone +358 574 925 00

## **3. The corresponding contact person of this register**

Aija Kurko, Marketing Designer  
Communication, Hamina town  
Phone +358 405 951 251  
email: aija.kurko@hamina.fi

## **4. The city's data protection officer**

ICT developer, information management  
Puistokatu 2, 49400 Hamina  
phone +358 401 991 688  
e-mail tietosuoja@hamina.fi

## **5. Purpose of use of the register and grounds for processing**

The register maintains the names, phone numbers, and email addresses of competition participants who have submitted entries via [viestinta@hamina.fi](mailto:viestinta@hamina.fi).

This activity is based on the EU General Data Protection Regulation (GDPR). We also comply with Hamina's own data protection policy, which is available on the Hamina town's website, [www.hamina.fi](http://www.hamina.fi).

## **6. Data content of the register**

The data collected for competition entry includes the participant's name, phone number, and email address, as well as the potential name of a company or association.

## **7. Regular sources of information**

Information for the Hamina Christmas Lights Competition contact register is collected from individuals who wish to participate in the Christmas Lights Competition.

The information stored in the register is obtained from the details submitted to the [viestinta@hamina.fi](mailto:viestinta@hamina.fi) email address.

## **8. Regular data disclosures and data transfer**

The data sent via email is contained within the Hamina town's communications email account, which can be accessed by individuals working in the Hamina town's communications department.

The contact details of these individuals are not shared via email or other electronic distribution methods. After the competition, the contact information provided via email will be removed within three (3) months of the competition ending. The data will not be transferred to other parties or used for any purpose other than what is described herein.

## **9. Register protection principles and data storage**

In the email folder, the information can only be viewed by a specially authorized group of experts (Hamina Town officials) participating in the selection process.

After the competition, the contact information provided via email will be removed within three (3) months of the competition ending.

## **10. Transferring data outside the EU or EEA countries**

Not transferred.

## **11. Rights of the data subject related to the register**

### **The right of the registered person to check his data and demand deletion of the data**

The registered person has the right to check what information about him has been stored in the register. The data inspection request is subject to a fee if less than a year has passed since the previous inspection request.

The registered person has the right to demand the deletion of the information that has been stored in the register concerning him. The data controller can refuse to carry out the deletion on the grounds set out in the law or on the basis of the data controller's obligations and rights.

### **The right of the registered person to file a complaint with the supervisory authority**

The registered person has the right to file a complaint with the competent supervisory authority if the data controller has not complied with applicable data protection regulations in its operations.

### **Contact to exercise rights**

Regarding the request for inspection and deletion of data, the request must be submitted in writing and signed to the person responsible for the register described in paragraph 3. The inspection request must be made in person at the registrar's office. If necessary, the controller may ask the customer to specify his request in writing and to prove his identity.